



Outpatient Program

Patient Attendance Guidelines and Policies

- You must have a **current** prescription from your doctor in order to get therapy. Your therapist will tell you when your prescription runs out.
- You must arrive on time.
- You must attend **all** treatment sessions.
- Schedule medical, legal, and other appointments at times that let you attend your scheduled Rusk appointments.
- Only **two (2)** cancellations (or missed sessions) are allowed in a two-month period. Illness and bad weather do not count as cancellations. If you miss more than two, you may be asked to leave the program.
- You may be able to make-up cancelled sessions. Please talk to your therapist about scheduling make-up sessions.
- If you know you need to cancel a session, you must call your therapist **at least 24 hours** in advance.
- If you are sick and will not be coming to therapy, please call Central Scheduling: 212-263-_____.

I have read and understand the information above:

Patient: _____

Caregiver / Guardian: _____

Date: _____